



## **Growing Up in Ireland Policy Advisory Group**

Terms of Reference

March 2023

A Policy Advisory Group is being established as an information sharing and advisory mechanism and will provide input into the research objectives of Growing Up in Ireland and the content of GUI surveys. The advisory group will consist of representatives from the CSO, the Department of Children, Equality, Disability, Integration and Youth, other Departments and agencies. The Group will be chaired by the Department. It will provide advice to ensure the continuing policy relevance of the Study.

The specific roles of the group will be to:

- Provide expert advice on policy data needs and priorities to help inform the content of GUI questionnaires across key domains.
- Provide expert advice on policy questions, problems and emerging initiatives to help inform the content of GUI questionnaires across domains.
- Identification of measures which could be used in the collection of GUI data and ensure complementarity with other state sponsored data collection initiatives.
- Input into the development of the DCEDIY Research Needs submission for each wave
- Provide feedback on data collection updates from the CSO on progress on GUI work, including development of questionnaires, fieldwork progress, response rates and preparation of outputs.
- Provide expert advice to support the production, dissemination and use of policy relevant findings and statistical outputs.

The Group will be chaired by the Department of Children, Equality, Disability, Integration and Youth (DCEDIY).

### **Operation of the Policy Advisory Group**

- DCEDIY will chair, provide secretariat and maintain the documentation for the group.
- Agenda items for discussion can be proposed at a meeting for discussion at the next meeting or proposed in writing to the Secretary of the group.
- Minutes will be drafted and circulated to all parties after each meeting. Minutes and agendas of the liaison group meetings will be published on the GUI website once agreed.
- The liaison group will meet at least twice a year to review progress and to offer advice on the development of GUI surveys. More frequent meetings may be held if the need arises.
- Meetings will take place in DCEDIY or online.
- DCEDIY may also convene joint meetings of this group with the other GUI advisory group, the Research and Practice Expert group if considered beneficial.